



Carlos A. Gimenez, Mayor

Attachment # 19
Public Housing and Community Development

701 NW 1st Court • 16th Floor
Miami, Florida 33136-3914
T 786-469-4100 F 786-469-4199

miamidade.gov

January 9, 2013

Nadia Rodriguez
1087 SE 150th Place
Miami, FL 33194

Dear Nadia:

Due to performance problems you have exhibited, I have decided to fail your probation in the PHCD Assistant Site Manager Position effective immediately. Probation is the time period used by the supervisor to assess an employee's ability to perform essential job functions at a satisfactory level or above. Similarly, although probation may be failed at any time, employees are able to secure adjustment to the position during the probationary period. Additionally, Miami-Dade Administrative Order 7-19 regarding the failure of probation specifies that no charge is required and no appeal is permitted. Your last day will be January 9, 2013 and you will be paid for all hours worked during the [pay period].

If additional information is needed, please contact Michael Anderson, PHCD Senior Human Resources Manager at (786) 469-4163.

Sincerely,

Leshia Elie, Regional Manager
Public Housing and Community Development (PHCD)

c: Gregg Fortner, Executive Director, PHCD
Mari Saydal-Hamilton, Assistant Executive Director, PHCD
Michael Anderson, Senior Human Resources Manager, PHCD
Karen Toledo, Labor Management Supervisor, ISD
Employee File

Employee Refused to sign

1/9/2013

Shelia Dawkins